



GOVERNMENT OF PAKISTAN  
MINISTRY OF OVERSEAS PAKISTANIS AND HUMAN RESOURCE DEVELOPMENT  
**OVERSEAS EMPLOYMENT CORPORATION**  
PMI AUDITORIUM BUILDING, ZERO POINT, ISLAMABAD



No. 23/8-17/2022

Islamabad, the 31<sup>st</sup> August, 2022

**TENDER NOTICE NO. 06/2022 FOR HIRING THE SERVICES OF SOFTWARE FIRM FOR DEVELOPMENT & IMPLEMENTATION OF CUSTOMIZED SOLUTION**

S.No.	Description Services
i.	SERVICES OF SOFTWARE FIRM FOR DEVELOPMENT & IMPLEMENTATION OF CUSTOMIZED SOLUTION

Overseas Employment Corporation was established year 1976, as a Public Sector recruitment agency, registered as a private limited company, under Companies Act, 1913 under administrative control of Ministry of Overseas Pakistanis and Human Resource Development. Since its establishment the manuals were developed at that time but with the passage of time things changed and computer, internet took the place of it and much more things came and change the world and all the documentation, correspondence is now being done through software and systems of ERP and customized programs according to the needs of organizations. OEC has also to move towards modernization & automation it's all functions to meet the todays requirements to done business with ease and also facilitate applicants, employers, employees, administrative, financial & operational activities on real time basis and made internal controls and reporting system live for timely management decisions for the Corporation business to go for automation. (ii) registered with Income Tax and Sales Tax Departments and who are on Active Tax Payers list of the Federal Board of Revenue. 3. The tender document(s) for above purpose can be obtained from Administration Wing, OEC, Head Office, PMI Auditorium Building, Zero Point, Islamabad after making a payment of Rs.1000/- (non-refundable) into the Corporation's account No. 0112-79010447-03 maintained with HBL, Aabpara Branch, Islamabad during office hours on or before **16<sup>th</sup>September, 2022**. Bids will be opened on same at 04:00 PM in the presence of bidders.

**TERMS AND CONDITIONS:**

1. The tender shall be granted on the basis of competitive bidding process, as is embodied in Public Procurement Rules, 2004.
2. The bidders, should be registered with Income Tax in case of individuals, Sales Tax and both for incase of firm, having their own office & phone/fax numbers (if found contrary, the tender will be rejected).
3. The bidders should not have black-listed by any authority in the past.

4. The bidders are required to furnish security deposit of 3% of their offer, in the shape of pay order or demand draft from a scheduled bank in favor of the Overseas Employment Corporation PMI Auditorium Building, Near Zero Point, Islamabad. This Security deposit shall be refunded to the unsuccessful bidder(s). the security deposit shall be returned to the successful bidder on completion of the tender contract.
5. The price shall be offered in local currency and include all duties/taxes and the expenses incurred on supplies including transportation, labor etc., where required.
6. Sealed tender bids on prescribed tender document must be delivered to the address given below on **16-09-2022**, before **02:00 PM** and the same shall be opened at **04:00 PM** on the same day in the presence of the participants of the tender or their authorized representatives who desire to attend.
7. Bidders shall quote their final prices both in figures and in words, any cutting/overwriting and correction in the tender form will not be accepted.
8. Bidders are required to give complete description, along with samples of their offers.
9. OEC may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.
10. OEC shall, upon request, communication to any service provider, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
11. OEC shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids, at least three days prior to the award of service contract. A copy of the result shall be placed on the notice board of Overseas Employment Corporation, PMI Auditorium Building, Near Zero Point, Islamabad.

  
(M. UMAR JUNEJO)  
Deputy Director (Admin)  
Tel No. (off) 051-9253252/ 55  
Overseas Employment Corporation (OEC)  
PMI Auditorium Building, Zero Point,  
**Islamabad**