URGENTLY REQUIRED PRINCIPAL, TEACHING AND OTHER STAFF FOR DAMASCUS

Our leading client in Damascus in Public Sector requires the services of following Staff:

<table>
<thead>
<tr>
<th>Name of the Post</th>
<th>Minimum Age limit</th>
<th>Minimum Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrator/Principal</td>
<td>Below 55 years</td>
<td>Minimum 15 years of administrative/Educational experience in well reputed educational institute having IGCSE, A level system of education</td>
</tr>
<tr>
<td>Accounts Officer</td>
<td>Below 50 years</td>
<td>05 years experience in accounts related job preferably in a bank.</td>
</tr>
<tr>
<td>Biology</td>
<td>Below 45 years</td>
<td>05 years in IGCSE, A Level or equivalent.</td>
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<tr>
<td>Chemistry</td>
<td>Below 45 years</td>
<td>05 years in IGCSE, A Level or equivalent</td>
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Terms and Conditions of Employment:

- **Contract duration:** 2 years (extendable after completion of 2 Years in case of satisfactory Performance).
- **Salary:** Negotiable (will be decided at time of interview).
- **Accommodation:** Will be arranged by the individual himself.
- **Air Ticket:** One-way ticket for self only.

Interested candidates are requested to submit profiles/cvs and attached scanned copies of all educational document and experience certificates through OEC Online Job Portal URL: [https://jobs.oec.gov.pk](https://jobs.oec.gov.pk). For further details please contact the following offices of OEC:

a. **Islamabad Head Office**: PMI Auditorium Building, Near Zero Point, Islamabad - 051-9253245 & 51-54.
b. **Lahore Office**: II/A-5, Hussain Street., Old Muslim Town, Near C-2, Punjab College Campus, Lahore - 042-99332950 & 53.
c. **Karachi Office**: Red Crescent Building, Dr. Daud Pota Road, Karachi - 021-99203471 &99203474.
d. **Quetta Office**: OPF Building, Block No.4, Near Masjid-e-Khazra, Satellite Town, Quetta – 081-9211652.

**NOTE:-**

a) Principal, Teachers and other Staff who applying from Public Sector must obtain NOC from their parent department at the time of interview before the delegation.

**Closing Date:- 27th November, 2019**

For any query related to apply for job on OEC's Online Job Portal, please contact at I.T Wing, OEC Head Office Islamabad, Phone: 051-9253247, Email: info@oec.gov.pk and dd.it@oec.gov.pk